

## BISHKEK COMMANDANT'S OFFICE

### ORDER No. 20

Bishkek

April 1, 2020

#### **On the procedure for issuing special passes for entry, exit and movement around Bishkek**

In order to stabilize the crisis situation associated with the spread of coronavirus infection "COVID-19", and in accordance with Article 17 of the Constitutional Law of the Kyrgyz Republic "On the State of Emergency" and Decree of the President of the Kyrgyz Republic No. 55 "On the Declaration of a State of Emergency in Bishkek " dated March 24, 2020, I order:

1. To approve:
  - 1.1. Instruction on the procedure for obtaining a pass for entry, exit and movement around Bishkek (Annex 1);
  - 1.2. List of documents required to obtain a pass for entry, exit and movement around Bishkek (Annex 2).
2. To bring this Order to the attention of relevant authorities.
3. To assign the control over compliance with this Order to the deputy commandants of Bishkek.
4. Control for compliance with this Order rests with me.

**Commandant**

*/signature/*

**Orozaliev A.**

Annex 1  
to Bishkek Commandant's Office  
Order No. 20 of April 1, 2020

### INSTRUCTION

#### **On the procedure for obtaining a pass for entry, exit and movement around Bishkek**

1. **Pass** is a one-time or temporary document issued by the commandant of Bishkek, providing the right to enter, exit and move around the area where a state of emergency is declared.

Depending on the degree of permission, passes are divided into the following types:

**Pass on a blue background** (15x21 cm in size) allowing the unimpeded and round-the-clock, including during curfews, movement, entry or exit of vehicles in the territory, where the state of emergency is declared. This pass is issued only to vehicles of public authorities (ministries and departments).

It is recommended to issue 2 to 4 of such passes to public authorities. The pass shall indicate the following:

- brand of the vehicle;
- state registration number plate;
- departmental affiliation;
- organization address;
- name of the driver;
- validity.

The driver of the vehicle cannot assign the right to control the vehicle to another person, in cases of such assignment the pass is considered invalid and is subsequently withdrawn with imposition of appropriate sanctions established by law.

**Pass on a yellow background** (5.5x9 cm in size) is issued to an individual in order to enter, exit and move in the territory, where the state of emergency is declared, during the curfew, for

the purposes of carrying out the duties assigned to such individual, who is involved in the state of emergency measures (medical workers, emergency responders and others). The pass shall indicate the following:

- name of the person to whom it was issued;
- place of work and title;
- validity.

This pass is valid only upon availability of an identity document.

**Pass on a red background** (15x21 cm in size) allowing the movement, entry or exit of vehicles around the territory, where a state of emergency is declared, outside curfew hours. Such pass is issued only to vehicles necessary for the livelihoods of a given territory (for example: vehicles transporting foodstuffs, medicines, petroleum, food delivery, etc.).

The pass shall indicate the following:

- brand of the vehicle;
- state registration number plate;
- vehicle ownership;
- name of the driver;
- validity.

The driver of the vehicle cannot assign the right to control the vehicle to another person, in cases of such assignment the pass is considered invalid and is subsequently withdrawn with the imposition of appropriate sanctions established by law.

2. In order to obtain a pass, the organization or individual (applicant) shall submit to the secretariat of Bishkek Commandant's Office the following documents (in case of filing electronic applications, the applicant shall upload in the prescribed manner all of the following documents to this website <https://1312.tunduk.kg>):
  - 1.1. Application on official letterhead of the company / electronic application is filled in on the website;
  - 1.2. Copies of the articles of association and certificate of state registration as a legal entity in the Kyrgyz Republic (for legal entities), which are affixed with a corporate seal and signed by the head of the organization;
  - 1.3. Copy of the certificate of state registration as an individual entrepreneur or a copy of the patent (for individuals);
  - 1.4. Copy of the relevant license in accordance with the Law of the Kyrgyz Republic "On Licensing" (if any);
  - 1.5. Copy of the applicant's passport / birth certificate;
  - 1.6. Copy of vehicle registration certificate;
  - 1.7. Copy of driver's license.
3. The filed Application with the attached documents specified in point 2 of this Instruction shall be submitted by the authorized person (secretary - referent) of Bishkek Commandant's Office to the commandant of Bishkek or deputy commandant of Bishkek for consideration and authorization, and shall be registered in the appropriate register.

The authorized person shall check filed documents for compliance with point 2 of this Instruction. In case of discrepancy and lack of necessary documents for obtaining a pass, the authorized person shall notify the applicant.

Filed documents shall not be returned to the applicant and shall be kept in accordance with the established procedure.

**List of documents required to obtain a pass for movement, entry and exit around  
Bishkek**

In order to obtain a pass, the organization or individual (applicant) shall submit the following documents to the secretariat of Bishkek Commandant's Office:

1. Application for obtaining a pass on official letterhead of the company;
2. Copies of the articles of association and certificate of state registration as a legal entity in the Kyrgyz Republic (for legal entities), which are affixed with a corporate seal and signed by the head of the organization;
3. Copy of the certificate of state registration as an individual entrepreneur or a copy of the patent (for individuals);
4. Copy of the relevant license in accordance with the Law of the Kyrgyz Republic "On Licensing" (if any);
5. Copy of the applicant's passport;
6. Copy of vehicle registration certificate;
7. Copy of driver's license.

Note: Documents submitted for obtaining an urgent pass are considered within 24 hours.

Annex 3  
to Bishkek Commandant's Office  
Order No. 20 of April 1, 2020

**Template 1:**

Pass on a blue background (15x21 cm in size) allowing unimpeded and round-the-clock, including during curfews, movement, entry or exit of vehicles around the territory of Bishkek.

**Picture.**

**Template 2:**

Pass on a red background (15x21 cm in size) allowing movement, entry or exit of vehicles around the territory of Bishkek, outside curfew hours.

**Picture.**

**Template 3:**

Pass on a yellow and red background (5.5x9 cm in size) allowing entry, exit and movement around the territory, where the state of emergency is declared, during curfew hours, for the purposes of carrying out the duties assigned to such individuals, who are involved in responding to the state of emergency.

**Picture.**